



**Annual Finance Report (9-10- 2010 to 10-9- 2011)**  
**Choi Hung Estate Catholic Secondary School Old Boys Association**

Categories		HKD		Remarks
1	<u>Opening Account as at 2010-10-9</u>		<b>493.82</b>	Balance brought forward at 9-10-2010, BOC statement ending 2010-10-9. Attachment 1: All Bank Statements related to this finance report
2	<u>Incoming Revenues</u>			
2.1	Contribution from membership fees	1,200.00		Refer to transaction list (item 12,19,20,21 &23 = 6x\$200)
2.2	Sponsorship from Mother School for 45 Anniversary Dinner	20,000.00		Cheque (\$20,000) credited on 2010-10-26 to Old Boy Association
2.3	Ticket Fees charged to participants of 45 th Anniversary Dinner	148,050.00		The total amount (Item 2.3+2.4)= \$176,250 (\$148,050+\$28,200),
2.4	Extra sponsorship from committee members for 45th Anniversary Dinner Gala at 2010-12-18	28,200.00		was collected in 3 batches: 1st payment (\$104,700); 2nd payment (\$63,700), and 3rd payment (\$7,850) Extra sponsorship totally \$28,200 from Vicent Lau (\$6,600), Paul Au (\$10,000), KK Ng (\$6,600), Alan Chan (\$5,000)
2.5	Unidentified amount credited to account	623.60		Credited to account in Aug 2011 (4x\$40 + \$463.6)
	<b>Sub-total (Item 2.1 to 2.4)</b>		<b>198,073.60</b>	
3	<u>Expenditures</u>			
3.1	Outstanding Dinner Gala Expenditures charged by ITC (\$158,500 - \$20,000 - \$60,000)	78,500.00		The total Dinner Gala charged \$158,500 less 1st deposit (\$20,000) & 2nd deposit payment (\$60,000)
3.2	30 bottles of RED Wine (30x \$56/bottle)	1,680.00		Cheque 854693 (\$1,680) issued to settle the invoice from red wine supplier (陽元美酒齋有限公司)
3.3	Souvenir for participants (468 Coffee Mugs), the reminding 532 mugs were bought back by CHECSS at \$5,852	5,648.00		Cheque 854694(\$11,500) to purchase 1,000 coffee mugs; Cheque (\$5,852) issued by School to OBA to purchase back the remaining 532 coffee mugs.
3.4	Other souvenir (ties & badges) to participants	8,083.80		Cheque 854695 (\$8,083.8) to School to purchase ties 369 pieces & batches 423 pieces
3.5	Cost for publication printing and materials	2,950.00		Cheque 854696 (\$2,950) to 星凱多媒體出版社 for production of 600 pieces of brochue (場刊)
3.6	Press Publication for the 45th Anniversary 45週年紀念校刊捐款 (刊登廣告)	3,000.00		Cheque 854700 (\$3,000) to cover newspapers publication for 45 Anniversary (School receipt No. 0005789)
	<b>Sub-total (item 3.1 to 3.5)</b>		<b>99,861.80</b>	
3.7	Sponsorship to school (飛躍計劃) to enhance student self-confidence & sense of responsibility	10,000.00		Cheque 854690 (\$10,000) dated 2010-10-25 with Receipt No. 0005496
3.8	Sponsorship to Orientation Course for F1 new students	6,000.00		Cheque 854691 (\$6,000) dated 2011-10-25 with Receipt No. 0005497
3.9	Sponsorship for employing tutor to enforce athletic training / practice	9,000.00		Cheque 008551 (\$9,000) dated 2011-6-25 issued to School
3.10	Bank charge for inward clearing cheques	530.00		The bank charges imposed as listed in transaction records item 2 (\$150), item 6 (\$300), and item 17 (\$80)
3.11	Reimburse the temporary deposit into bank OBA account	7,000.00		Refunding \$7,000 to KK Ng, who has previously credited into OBA account to maintain positive bank account balance
3.12	Miscellaneous expenditures for AGM freshment and school open day	550.00		Cheque 854687 (\$550) to reimburse Raymond Tang for expenses paid on freshment of AGM and school open day
	<b>Sub-total (Item 3.6 to 3.12)</b>		<b>33,080.00</b>	
	<b>Balance as at 2011-9-10</b>		<b>65,625.62</b>	<b>BOC Bank Statement ending 2011-9-10</b>
<b>Prepared by Paul T.H. AU dated 2011-10-1</b>				

## Transaction Records of the CHECSS Old Boy Association Account- Bank of China (9-10-2010 to 10-9-2010)

	Date	Opening Balance (HKD)	Withdrawals (HKD)	Deposits (HKD)	Balance (HKD)	Remarks
1	2010-10-09	493.82	0.00	0.00	493.82	
2	2010-10-19	493.82	150.00	0.00	343.82	Bank charge upon request for balance check and reprinting of records
3	2010-10-26	343.82	0.00	20,000.00	20,343.82	Cheque (20,000) received from Mother School for 45 Aniversary sponsorship
4	2010-10-26	20,343.82	10,000.00	0.00	10,343.82	Cheque (No. 854690- \$10,000)
5	2010-10-26	10,343.82	6,000.00	0.00	4,343.82	Cheque (No. 854691- \$6,000)
6	2010-10-27	4,343.82	300.00	0.00	4,043.82	Bank charge on the 2 returned inward clearing cheques (854690 & 854691)
7	2010-11-26	4,043.82	550.00	0.00	3,493.82	Cheque (No. 854687 - \$550)
8	2010-12-13	3,493.82	0.00	104,700.00	108,193.82	First batch of Anniversary Dinner fees collected and credited to account at 2010-12-13
9	2010-12-17	108,193.82	0.00	63,700.00	171,893.82	2nd batch of Anniversary Dinner fees collected and credited to account at 2010-12-17
10	2011-01-18	171,893.82	7,000.00	0.00	164,893.82	Cheque (No. 854697 - \$7,000) issued to KKNg to cover the amount paid to maintain the positive balance on account
11	2011-01-19	164,893.82	0.00	400.00	165,293.82	Collection of membership fees
12	2011-01-19	165,293.82	0.00	7,850.00	173,143.82	Last batch of Anniversary Dinner fees collected and credited to account at 2011-1-19
13	2010-01-19	173,143.82	0.00	5,852.00	178,995.82	Cheque (\$5,852) issued by CHESS to OBA to purchase the remaining 532 mugs
14	2011-01-19	178,995.82	78,500.00	0.00	100,495.82	Cheque (No. 854689- \$78,500) issued to settle the outstanding Anniversay Dinner payment

15	2011-01-19	100,495.82	1,680.00	0.00	98,815.82	Cheque (No. 854693- \$1680) to cover Red Wine for the Anniversay Dinner
16	2011-01-19	98,815.82	11,500.00	0.00	87,315.82	Cheque (No. 854694 -\$11,500) to cover purchasing 1,000 of coffee mugs with 532 remaining to be purchased by CHESS for future use
17	2011-01-20	87,315.82	80.00	0.00	87,235.82	Bank charge on the returned cheques (854689 & 854693), which was covered by re-issued the cheques (854698 & 854699) with the same amount
18	2011-01-21	87,235.82	2,950.00	0.00	84,285.82	Cheque (No. 854696 - \$2950) issued to cover production of 600 pieces of brochures for Anniversary Dinner
19	2011-03-02	84,285.82	0.00	200.00	84,485.82	
20	2011-03-07	84,485.82	0.00	200.00	84,685.82	
21	2011-03-24	84,685.82	0.00	200.00	84,885.82	
22	2011-04-04	84,885.82	8,083.80	0.00	76,802.02	Cheque (No. 854695- \$8083.8) issued to cover purchasing ties (369 pieces & school batches (423 Pieces)
23	2011-04-15	76,802.02	0.00	200.00	77,002.02	
24	2011-04-19	77,002.02	3,000.00	0.00	74,002.02	Cheque (No. 854700 -\$3,000)
25	2011-07-13	74,002.02	9,000.00	0.00	65,002.02	Cheque (No. 008551 -\$9,000)
26	2011-08-03	65,002.02	0.00	40.00	65,042.02	
27	2011-08-11	65,042.02	0.00	40.00	65,082.02	
28	2011-08-12	65,082.02	0.00	40.00	65,122.02	
29	2011-08-15	65,122.02	0.00	40.00	65,162.02	
30	2011-08-22	65,162.02	0.00	463.60	65,625.62	
					<b>65,625.62</b>	<b>Close Balance of BOC Statement ending 2011-9-10</b>